

**BOARD OF COUNTY COMMISSIONERS, PASCO COUNTY, FLORIDA
SPECIAL MEETING**

ANNOTATED MINUTES

MARCH 14, 2017

**PREPARED IN THE
OFFICE OF PAULA S. O'NEIL, CLERK & COMPTROLLER**

**THE MINUTES WERE PREPARED IN AGENDA ORDER
AS PUBLISHED AND NOT IN THE ORDER
IN WHICH THE ITEMS WERE HEARD**

8:15 A.M.

**WEST PASCO GOVERNMENT CENTER, BOARD ROOM
8731 CITIZENS DRIVE, NEW PORT RICHEY, FL 34654**

County Commissioners

Honorable Mike Moore, Chairman, District 2
Honorable Mike Wells, Vice-Chairman, District 4
Honorable Ron Oakley, District 1
Honorable Kathryn Starkey, District 3
Honorable Jack Mariano, District 5

Clerk & Comptroller Honorable Paula S. O'Neil,
Ph.D. – **Represented by Ms. Connie Schroeder,**
Deputy Clerk

County Administrator

Michele L. Baker, MBA

County Attorney

Jeffrey N. Steinsnyder, Esq.

.....
Addendums/Emergency Items including the action taken can be found at the end of the
Public Hearing Agenda items.

CALL TO ORDER

Chairman Moore called the meeting to order at 8:21 a.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Ms. Connie Schroeder, Deputy Clerk, gave the Invocation and led the Pledge of Allegiance to the Flag.

ROLL CALL

Ms. Schroeder called the roll. All Commissioners were present.

8:15 AM PANEL ORIENTATION

Mr. Mark Morien, with GovHR USA, reviewed the process that would be followed as well as the suggested questions to be asked and the scoring sheet. The same questions needed to be asked of each candidate.

Chairman Moore noted that since there were 15 questions for five candidates, which would be very time consuming, each Commissioner should pick a question that was important to them and ask it of each candidate.

Each candidate was asked the following questions:

1. In your estimation, how is our Pasco County Administrator position a good professional “match” for your strengths and interests?
2. This is a 2 part question. First, how would you as County Administrator, establish an open, productive relationship with the County Board? Second, describe your personal style of communicating with Board Members and keeping them informed on matters?
3. County government is unique in that there are elected Constitutional Officers. How would you establish good communication and maintain productive relationships with these Constitutional Officers?
4. Pasco County’s FY2017 Budget is nearly \$1.5B, with a \$307M General Fund. Describe your experiences in the area of financial management and budgeting with a budget of this scope.
5. Pasco County is committed to a conservative fiscal philosophy. Please tell us about your current or previous organization’s approach to fiscal policy and how it compares or contrasts to that of Pasco County.
6. Tell us about your development of a long term financial plan for your organization, including identifying creative alternative revenues sources for enhanced funding of services.

7. Economic development is an important component to Pasco County's future. Share with us an economic development "success story" in your community which you are particularly proud of. What was your direct role in this project and how was this project a success for your community?
8. Tell us about your experience in examining an organization from top to bottom, and in recommending efficiencies which may include a change in delivering services, changes in staffing levels, etc., for the future sustainability of the organization.
9. Give me an example of how you took a "this is always how we have done it" work process or program in your organization, and changed it to improve productivity.
10. What types of outreach or techniques have you employed to "touch base" with existing businesses in your community to determine their needs, and if your organization is meeting those needs?
11. Tell us about your experience in working with a community strategic plan for a 5 to 10 year community roadmap and vision for the future? What role did you play in its development?
12. What types of communication tools have you used to effectively reach out to citizens and keep them informed and engaged with their local government? In your opinion, what has been the most effective means?
13. Give us some examples of new technological advances, such as an automated permit process, on-line bill pay, phone apps for communication, etc., you initiated to enhance customer service.
14. With 28 departments and offices, staffed by 2,250 full and part-time employees in multiple buildings located around the County, how would you practice "management by walking around" to gain the trust of the employees and know how the organization works?

Other questions were asked related to in-house work versus outside consultants; maintenance issues; stormwater issues; and streamlining processes in Pasco County.

The following candidates were interviewed by the Board:

Mr. Daniel F. Biles
Mr. Mark A. Cunningham
Mr. David M. Ross, Ph.D.
Mr. Theodore L. Voorhees
Mr. Dale M. Walker

The candidates answered the questions asked, provided detailed responses, and spoke regarding their accomplishments. Each interview lasted approximately forty minutes and each candidate was invited to ask questions of the Board. After lunch, the Board members met with the candidates individually.

12:15 PM BREAK

1:00 PM COMMISSIONERS MEET INDIVIDUALLY WITH CANDIDATES

3:30 PM RECONVENE

Each Board member ranked the five candidates from one to five, with five being the highest ranking. After the Board was informed of the scoring they held discussion about each candidate. After discussion, one candidate, Mr. Biles, ranked the highest by the Board because they felt he was a very strong leader. The Board decided to cancel the Special Meeting scheduled for the following day. They felt a second round of interviews was not needed. The Board agreed Chairman Moore would negotiate with Mr. Biles for the position of County Administrator. Mr. Voorhees was the second choice. There was further discussion regarding the specifics of the offer.

Chairman Moore complimented Mr. Morien on the excellent candidates.

Commissioner Wells said Mr. Morien exceeded their expectations.

Commissioner Mariano suggested the Board write a referral for Mr. Morien for the "great job" he did for Pasco County.

COMMISSIONER WELLS MOVED approval of the Chairman negotiating with Mr. Biles; **COMMISSIONER MARIANO SECONDED.**

The motion was not called.

Mr. Steinsnyder suggested a motion to rank Mr. Biles as the first choice candidate.

COMMISSIONER MARIANO MOVED to rank Mr. Biles as the Board's first choice of candidates; **COMMISSIONER WELLS SECONDED.**

Chairman Moore called on the motion; the vote was unanimous and the motion carried.

PUBLIC COMMENT

Citizens are given an opportunity to comment on the matter coming before the Board during Public Comment. Each individual is limited

to three minutes for such comments. A timer will sound at two minutes to indicate that you have one minute remaining

Mr. Brian Anderson, Veterans Alternative, spoke regarding his experience as a veteran and his less than satisfactory experience working with Pasco County Staff to obtain services and permits. He said there was no open-door policy inside the County and that Pasco County was the "hardest terrain" he had ever had to navigate. He complimented Ms. Baker on her efforts as County Administrator.

Chairman Moore requested to hear an Emergency Resolution.

COMMISSIONER STARKEY MOVED to hear the Emergency; **COMMISSIONER OAKLEY AND COMMISSIONER MARIANO SECONDED.**

Chairman Moore called on the motion; the vote was unanimous and the motion carried.

Commissioner Starkey read the Resolution into the record.

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF PASCO COUNTY, FLORIDA, RECOGNIZING STUDENTS OF IGS KANDEL FOR THEIR PARTICIPATION IN THE 2017 RIVER RIDGE HIGH SCHOOL IGS KANDEL GERMAN EXCHANGE PROGRAM

COMMISSIONER MARIANO MOVED adoption; **COMMISSIONER OAKLEY SECONDED.**

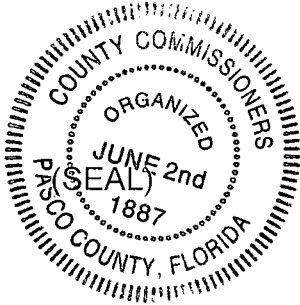
Chairman Moore called on the motion; the vote was unanimous and the motion carried.

A representative of the exchange program thanked the Board for hosting the German contingent and complimented the residents of Pasco County. He looked forward to continuing the exchange program.

THE BOARD RECESSED AT 12:17 P.M. AND RECONVENED AT 3:35 P.M. ALL COMMISSIONERS WERE PRESENT.

ADJOURN

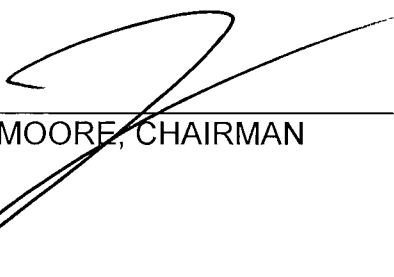
The meeting adjourned at 4:01 p.m.



BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING
MARCH 14, 2017

APPROVED
IN SESSION

APR 25 2017



MIKE MOORE, CHAIRMAN

PASCO COUNTY
BCC

ATTEST:



Office of Paula S. O'Neil, Clerk & Comptroller

Prepared by: Katie McCormick, Records Clerk II
Board Records Division