

**PASCO COUNTY VALUE ADJUSTMENT BOARD – 2022
ORGANIZATIONAL MEETING**

ANNOTATED AGENDA

JUNE 17, 2022

**PREPARED IN THE OFFICE OF
NIKKI ALVAREZ-SOWLES, Esq., CLERK & COMPTROLLER**

**THE MINUTES WERE PREPARED IN AGENDA ORDER
AS PUBLISHED AND NOT IN THE ORDER
IN WHICH THE ITEMS WERE HEARD**

10:00 A.M.

**HISTORIC PASCO COUNTY COURTHOUSE BOARD ROOM 2ND FLOOR
37918 MERIDIAN AVENUE, DADE CITY, FL 33525**

Any person who decides to appeal any decision made by the Value Adjustment Board with respect to any matter considered at the forthcoming meeting, is hereby advised that he or she will need a record of the proceedings, and for such purpose he or she may need to ensure that a verbatim record of the proceedings is made that will include the testimony and evidence upon which such appeal is to be based.

Members:

Honorable Ronald E. Oakley, Chairman
Honorable Jack Mariano
Honorable Allen Altman
Mr. Jim McBride, Citizen Representative for the County Commission
Mr. Tim Linville, Citizen Representative for the School Board

Clerk & Comptroller: Honorable Nikki Alvarez-Sowles, Esq.
Represented by: Ms. Debbie Gay, Director of Records

VAB Legal Counsel: Rinky Parwani, Esquire

Call To Order

Chairman Oakley called the meeting to order at 10:02 a.m.

Invocation

Ms. Gay gave the Invocation.

Pledge of Allegiance

Ms. Gay led the Pledge of Allegiance to the flag.

Roll Call

Ms. Gay called the roll. All members were present.

Public Comment

There was none.

VAB Members and Board Clerk - Introduction and Review of Contact Information

- 1 2022 VAB Members & Contact Information
 File Number VAB22-0011
 Recommendation No Action Required

This item was for information only. No action was required.

VAB Attorney Contract - Appointment/Ratification

- 2 VAB Attorney Contract - Rinky Parwani, Esq.
 File Number VAB22-0012
 Recommendation Approve

Approved Staff's recommendation.

Value Adjustment Board Minutes for Approval

- 3 Minutes of March 10, 2022 Value Adjustment Board Final Meeting
 File Number VAB22-0013
 Recommendation Approve

Approved the March 10, 2022 Value Adjustment Board Final Meeting Minutes.

Analysis of Special Magistrate Applicant Qualifications

- 4 2022 Analysis of Special Magistrate Applicant Qualifications Chart
File Number VAB22-0014
Recommendation No Action Required

This item was for information only. No action was required.

- 5 2022 Special Magistrate Contract and Analysis of Special Magistrate Pay
Rate
File Number VAB22-0015
Recommendation No Action Required

This item was for information only. No action was required.

Appointment of Appraiser Special Magistrates

- 6 VAB Staff Information Sheet on Appraisers & the 2022 Appraiser Special
Magistrate Applications
File Number VAB22-0016
Recommendation Approve

Approved Staff's recommendation.

Appointment of Attorney Special Magistrates

- 7 VAB Staff Information Sheet on Attorneys & the 2022 Attorney Special
Magistrate Applications
File Number VAB22-0017
Recommendation Approve

Approved Staff's recommendation.

Appointment of Tangible Special Magistrates

- 8 VAB Staff Information Sheet on Tangible Appraisers & the 2022 Tangible
Special Magistrate Applications
File Number VAB22-0018
Recommendation Approve

Approved Staff's recommendation.

Uniform Rules of Procedure & Associated Forms Adopted by the Florida Department of Revenue

- 9 2022 Uniform Policies and Procedures
File Number VAB22-0019
Recommendation No Action Required

This item was for information only. No action was required.

Discussion Regarding Telephonic Special Magistrate Hearings

- 10 Special Magistrate Telephonic Hearings
File Number VAB22-0020
Recommendation Approve

Approved Option 1 to continue to allow Special Magistrate telephonic hearings.

Adoption of Local Administrative Procedures & Forms

- 11 2022 Pasco County Local Administrative Procedures and Forms
File Number VAB22-0021
Recommendation Approve

Approved Staff's recommendation.

Adoption of Filing Fee Resolution

- 12 A Resolution Of The Pasco County Value Adjustment Board Establishing
Filing Fees
File Number VAB22-0022
Recommendation Approve

Approved Staff's recommendation.

Late Filed Petitions & Rescheduling Good Cause Requests Designee

- 13 2022 Late Filed Petitions Rescheduling Requests Designee
 File Number VAB22-0023
 Recommendation Approve

Approved Staff's recommendation.

Tentative VAB Hearing Schedule

- 14 2022 VAB Tentative Schedule
 File Number VAB22-0024
 Recommendation Approve

Approved Staff's recommendation.

Discussion Items - Rinky Parwani, VAB Legal Counsel

- 15 Discuss General Information on Florida's Property Tax System, Respective
 Roles Within the System, Taxpayers Opportunities to Participate in the
 System, and Property Taxpayers Rights
 File Number VAB22-0025
 Recommendation No Action Required

This item was for information only. No action was required.

Initial Certification of the Value Adjustment Board - Rinky Parwani, VAB Legal Counsel

- 16 2022 Initial Certification of the Value Adjustment Board
 File Number VAB22-0026
 Recommendation Approve

Approved Staff's recommendation.

Links to Resources on the Internet

- 17 Includes Chapter 12D-9, Chapter 12D-10, Chapter 12D-16, DOR Forms, VAB Bulletins, DOR VAB Process Calendar, Government-In-The Sunshine Manual, Recent Attorney General Opinions, F.A.C. Rule Chapter 12D-51.001, 51.002, 51.003, and Chapters 192 through 195, Florida Statutes
File Number VAB22-0027
Recommendation No Action Required

This item was for information only. No action was required.

Noted on File in Board Records

- 18 2021 Recap of VAB Expenses
File Number VAB22-0028
Recommendation No Action Required

This item was for information only. No action was required.

- 19 2021 VAB Information Sheet
File Number VAB22-0029
Recommendation No Action Required

This item was for information only. No action was required.

- 20 Correspondence - PranayKumar Vangala - Dated March 11, 2022
File Number VAB22-0030
Recommendation No Action Required

This item was for information only. No action was required.

- 21 Correspondence - Marie Miller - Dated March 21, 2022
File Number VAB22-0031
Recommendation No Action Required

This item was for information only. No action was required.

Adjourn

The meeting adjourned at 10:33 a.m.

Prepared by: Shannon Egbert, Operations Lead, Board Records Division