

BOARD OF COUNTY COMMISSIONERS, PASCO COUNTY, FLORIDA

ANNOTATED AGENDA

April 07, 2020

**THE DOCUMENT WAS PREPARED
IN AGENDA ORDER AS PUBLISHED
AND NOT IN THE ORDER IN WHICH
THE ITEMS WERE HEARD**

**PREPARED IN THE OFFICE OF
NIKKI ALVAREZ-SOWLES, CLERK & COMPTROLLER**

10:00 AM

**Historic Pasco County Courthouse, Board Room, 2nd
<ADDRESS>**

County Commissioners	Honorable Ron Oakley, District 1 Honorable Mike Moore, Chairman, District 2 Honorable Kathryn Starkey, District 3 Honorable Mike Wells, Vice-Chairman, District 4 Honorable Jack Mariano, District 5
Clerk & Comptroller	Honorable Nikki Alvarez-Sowles, Esq.
County Administrator	Dan Biles, P.E.
County Attorney	Jeffrey N. Steinsnyder, Esq.

CALL TO ORDER

The BCC Meeting was cancelled due to COVID-19. The County Administrator, Mr. Dan Biles, was authorized by Resolution 20-102 approved on March 12, 2020 to "order or take any actions he deems necessary for the continuity of County Government during the declared Local State of Emergency." Please refer to the Agenda items listed for further information.

The meeting was called to order at 10:49 a.m.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Dan Biles, Mr. Jeffrey Steinsnyder, and Ms. Nikki Alvarez-Sowles were present.

PUBLIC COMMENT

Citizens are given an opportunity to comment on any proposition coming before the Board during Public Comment. The Board also takes Public Comment on items to be placed on a future Board agenda or under their purview. Public Comment for Public Hearing items is taken during those individual Public Hearings at 1:30 PM or as soon thereafter as the item can be heard. It is requested that when you address the Board, that comments are not directed personally against a Commissioner or team member, but

RESOLUTIONS

CONSENT

CONSTITUTIONAL OFFICERS - CLERK AND COMPTROLLER

- C1 Tax Deed Applications - List of Lands - Letter Dated 03-02-2020
 Memorandum CO20-0160
 Recommendation: Approve

Item deferred to a future meeting.

- C2 Tax Deed Applications - List of Lands - Letter Dated 03-12-2020
 Memorandum CO20-0161
 Recommendation: Approve

Item deferred to a future meeting.

CONSTITUTIONAL OFFICERS - CLERK - MINUTES APPROVAL

- C3 Annotated Minutes - Board of County Commissioners Meeting - Regular
 Meeting/Rezoning - February 4, 2020
 Memorandum CO20-0162
 Recommendation: Approve

Item deferred to a future meeting.

CONSTITUTIONAL OFFICERS - CLERK - MINUTES DISTRIBUTION

- C4 Minutes - Board of County Commissioners Meeting - February 18, 2020
Memorandum CO20-0163
Recommendation: Approve

Item deferred to a future meeting.

CONSTITUTIONAL OFFICERS - CLERK - FINANCIAL MATTERS

- C5 Specific Approvals, General Warrants, Payroll Items, and Transfer
Authorizations Including Those Previously Approved by the Chairman/Vice-
Chairman Since the Last Regular Meeting of the Board of County
Commissioners
Memorandum CO20-0153
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

LEGISLATIVE/ADMINISTRATIVE - COUNTY ATTORNEY

- C6 Late Items and Changes to the Agenda
Memorandum CAO20-0018
Recommendation: Approve

Item deferred to a future meeting.

- C7 Interlocal Agreement between Pasco County and the Mitchell Ranch
Community Development District for Offsite Improvements.
Memorandum CAO20-2701
Recommendation: Approve

Item deferred to a future meeting.

DEVELOPMENT SERVICES - ADMINISTRATION - OFFICE OF ECONOMIC GROWTH

- C8 First Amendment to the Agreement for Sale and Purchase of Property -
Rooker Properties, LLC - Time Extension - No Funding Required
Memorandum OEG20-1044
Recommendation: Approve

The item was pulled for revision.

Item approved by Mr. Biles on 04/07/2020 with a revision to replace the incorrect Agenda Memo with the corrected Agenda Memo. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C9 Amended Promissory Note - The Point Distillery LLC - Loan Term
Modifications - No Additional Funding Necessary
Memorandum OEG20-1049
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

DEVELOPMENT SERVICES - BUILDING CONSTRUCTION SERVICES

- C10 Resolutions Imposing Liens on Real Property - Various Property Owners - involuntary Demolition and Clearance of Slum or Blighted Structures - No Funding Required
Memorandum BCS20-0141
Recommendation: Approve

Item deferred to a future meeting.

- C11 RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF PASCO COUNTY, FLORIDA, ESTABLISHING AND ADOPTING ADMINISTRATIVE FEES TO BE CHARGED WHEN THIRD-PARTY PROVIDERS PERFORM INSPECTIONS AND/OR PLANS EXAMINATION ON A BUILDING PERMIT
Memorandum BCS20-0155W
Recommendation: Approve

Item deferred to a future meeting.

FIRE RESCUE

- C12 Approve Cooperative Purchase – Municipal Emergency Services, Inc. – Fire Equipment Parts & Supplies – \$57,476.00
Memorandum FR20-1365
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

INTERNAL SERVICES - FACILITIES MANAGEMENT

- C13 Interdepartmental Transfer of Real Property from Parks, Recreation and Natural Resources Department to the Pasco County Fire Rescue Department - 5 Acres on the Southwest Corner of Chancy Boulevard and Yonkers Boulevard in Zephyrhills - Fire Station No. 18 - Budget Amendment No. 1104 to Recognize and Appropriate Funding for the Transfer - \$410,000.00.
Memorandum FAC20-0071
Recommendation: Approve

The item was pulled for revision.

Item approved by Mr. Biles on 04/07/2020 with a revision to update the attached Budget Amendment Journal Number 1104. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C14 Resolution Canceling Taxes – Various Grantors – Properties Acquired for Right-of-Way – No Funding Required
Memorandum FAC20-0072
Recommendation: Approve

Item deferred to a future meeting.

- C15 Accept Warranty Deed and Adopt Resolution Cancelling Taxes – Carefree Shadowwood, LLC – Conveyance of Right-of-Way – No Funding Required.
Memorandum FAC20-0074
Recommendation: Approve

Item deferred to a future meeting.

- C16 Accept Temporary Off-Site Drainage Easement – Epperson North, LLC – Epperson North Village C-1 – No Funding Required
Memorandum FAC20-0091
Recommendation: Approve

Item deferred to a future meeting.

- C17 Grant Easement to Withlacoochee River Electric Cooperative, Inc. – Wiregrass Ranch Sports Campus of Pasco County – No Funding Required
Memorandum FAC20-0097
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

INTERNAL SERVICES - HUMAN RESOURCES

- C18 Settlement of Workers' Compensation Claim - Commercial Risk Management, Inc. - Claim No. 26280408 - \$250,000.00
Memorandum HR20-0172
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C19 Approve One Year Renewal of Agreement for Temporary Staffing Services Bid No. RFP-JB-15-267 – Ad-VANCE Talent Solutions, Inc. Funding Individually Requested by Departments As-Needed

Memorandum HR20-0176

Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

INTERNAL SERVICES - INFORMATION TECHNOLOGY

- C20 Approve Additional Purchase Authority – SHI International Corporation –
Additional Adobe Enterprise Agreement Licenses – \$24,452.98
Memorandum IT20-0030
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

INTERNAL SERVICES - OFFICE OF MANAGEMENT AND BUDGET

- C21 Budget Amendment: Funding Needed for WestCare GulfCoast - Florida,
Inc. - Adult Outpatient Drug Court Treatment Services - Amount Not-To-
Exceed \$212,212.00
Memorandum BA20-0061
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C22 Request Approval of Letter of Agreement - Crime Stoppers of Tampa Bay,
Inc. - Crime Stoppers Trust Fund Grant - No Funding Required
Memorandum OMB20-0021
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

INTERNAL SERVICES - PURCHASING

- C23 Approve Classification, Sale, and Disposal of Surplus County Property – No
Funding Required
Memorandum PU20-0024W
Recommendation: Approve

Item deferred to a future meeting.

PUBLIC INFRASTRUCTURE - ENGINEERING SERVICES

- C24 Budget Amendment Journal No. 214 to Recognize and Appropriate Funding
and Interlocal Agreement (IA) – Pasco County and Hernando County –
Design of Improvements on County Line Road (CR 578) and the
Intersection of Waterfall Drive/Winding Oaks Boulevard – Hernando County

Contribution (\$27,500.00) and Pasco County Funding (\$21,800.00)
 Memorandum ENA20-0010W
 Recommendation: Approve

The item was withdrawn.

PUBLIC INFRASTRUCTURE - ENGINEERING SERVICES - PROJECT MANAGEMENT

- C25 Approve Award of Bid No. IFB-KM-20-020 - Kamminga & Roodvoets, Inc. - Bell Lake Road Safety Improvements (US Highway 41 to Banjo Lake Road) - \$6,281,712.40
 Memorandum PMA20-0016W
 Recommendation: Approve

The item was withdrawn.

PUBLIC INFRASTRUCTURE - ENGINEERING SERVICES - SURVEY

- C26 Recording of Plat with Performance Guarantee – JLB Suncoast, LLC, Hooters of Odessa, Inc. and Express Wash 54, LLC – Suncoast Crossings – No Funding Required
 Memorandum SA20-0027
 Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C27 Recording of Plat with Performance Guarantees – Epperson North, LLC – Epperson North Village C-1 – No Funding Required
 Memorandum SA20-0030
 Recommendation: Approve

The item was pulled for revision.

Item approved by Mr. Biles on 04/07/2020 with a revision to add Exhibit "A" to the Required Improvements Agreement. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C28 Recording of Plat with Performance Guarantee – Sitex NR Holdings, LLC, Avalon Park School Initiative III, LLC and Avalon Park School Initiative III JV, LLC – Avalon Park West Town Center South Phase 1 – No Funding Required
 Memorandum SA20-0031W
 Recommendation: Approve

The item was withdrawn.

- C29 Recording of Plat with Performance Guarantees – Lennar Homes, LLC –

Copperspring Phase 2 – No Funding Required
Memorandum SA20-0032
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

C30 Recording of Plat with Performance Guarantee – Cypress Walk Estates, LLC and F Street Homes, LLC – Trinity Woods – No Funding Required
Memorandum SA20-0033
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

PUBLIC INFRASTRUCTURE - PUBLIC WORKS

C31 Approve Second Amendment to Agreement for RSQ-CD-17-158 - Singhofen & Associates, Inc. - Ironbark Flood Abatement Project (SW-681)/(N913) - \$171,771.50
Memorandum PW20-0059
Recommendation: Approve

The item was pulled for revision.

Item approved by Mr. Biles on 04/07/2020 with a revision to the Agenda Memo date in paragraph 8 under Background Summary/Alternative Analysis from April 31, 2020 to December 31, 2021 to April 15, 2020 to December 31, 2020, and a revision to the Second Amendment to Agreement under Article 2 first paragraph, seven hundred ten to seven hundred ninety. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

C32 Approve Cooperative Funding Agreement No. 2013REV0006C — Southwest Florida Water Management District — Maintenance of the Watershed Parameters and Model in the Anclote River (East) Watershed (N489) — No Funding Required
Memorandum PW20-0073
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

C33 Approve First Amendment to Cooperative Funding Agreement No.18CF0000885 — Southwest Florida Water Management District and Pasco County — Ironbark Flood Abatement (SW681/N913) — No Funding Required
Memorandum PW20-0077
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

PUBLIC INFRASTRUCTURE - UTILITIES - ENGINEERING AND
CONTRACT MANAGEMENT

- C34 Change Order No. 2(Final) and Release of Final Payment - SGS
Contracting Services, Inc. - Cowpath Master Pump Station (PCU 06-052.02)
- Reduction of \$262,565.99
Memorandum UTD20-0231
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C35 Approve Amendment 1 to the Pasco County Professional Services
Agreement - Carollo Engineers, Inc. - Southeast Wastewater Treatment
Plant Improvements and Expansion Project (PCU18-016.00) -
\$4,698,050.00
Memorandum UTD20-0258
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C36 Approve State Contract Purchase - Fisher Scientific Company, LLC -
Ongoing and As-Needed Laboratory and Operating Supplies - \$112,500.00
Memorandum UTD20-0303
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

PUBLIC INFRASTRUCTURE - UTILITIES - SOLID WASTE

- C37 Approve Additional Purchasing Authority for Piggyback of Lake County
Agreement – Progressive Environmental Services, LLC – Leachate
Collection System Cleaning, Maintenance and As-Needed Repairs –
\$50,000.00
Memorandum UTSW20-0288
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

PUBLIC SERVICES - ANIMAL SERVICES

- C38 FY2020 Training Academy Host Site Agreement - Best Friends Animal
Society - Pasco County Animal Services Training Academy Host Site - No
Funding Required
Memorandum AS20-0014

Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

PUBLIC SERVICES - PARKS, RECREATION, AND NATURAL RESOURCES

- C39 Environmental Lands Acquisition Selection Committee Appointments and Reappointments – Parks, Recreation, and Natural Resources Department – No Funding Required
Memorandum PRN20-0086W
Recommendation: Approve

Item deferred to a future meeting.

- C40 Award of Bid No. IFB-SN-20-050 – Leonard Contractors, Inc. – Remove and Replace Dugouts and Slabs – \$284,905.92
Memorandum PRN20-0089
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

- C41 Approve Cooperative Purchase - Sunbelt Sod & Grading Co. Inc. - Celebration Bermuda Sod - \$59,400.00
Memorandum PRN20-00102
Recommendation: Approve

Item approved by Mr. Biles on 04/07/2020. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

PUBLIC SERVICES - PUBLIC TRANSPORTATION

- C42 Approve Agreement for RFP-CA-18-166 – Quest Corporation of America, Inc. – Pasco County Public Transportation Marketing Project – Multi-Year Award – Federal Transit Administration; Florida Department of Transportation -- \$380,000.00
Memorandum PT20-0021
Recommendation: Approve

The item was pulled for revision.

Item approved by Mr. Biles on 04/07/2020 with a revision to Attachment 7 that was missing 3 pages in SIRE. The item will be presented for ratification by the Board of County Commissioners at a future meeting.

REGULAR

MISCELLANEOUS BUSINESS - DISTRICT ONE - COMMISSIONER
OAKLEY

MISCELLANEOUS BUSINESS - DISTRICT TWO - COMMISSIONER
MOORE

MISCELLANEOUS BUSINESS - DISTRICT THREE - COMMISSIONER
STARKEY

MISCELLANEOUS BUSINESS - DISTRICT FOUR - COMMISSIONER
WELLS

MISCELLANEOUS BUSINESS - DISTRICT FIVE - COMMISSIONER
MARIANO

MISCELLANEOUS BUSINESS - COUNTY ADMINISTRATOR

MISCELLANEOUS BUSINESS - COUNTY ATTORNEY

MISCELLANEOUS BUSINESS - CLERK AND COMPTROLLER

MISCELLANEOUS BUSINESS - SHERIFF

PUBLIC HEARINGS

NOTED ITEMS

Agenda items N1 through N6 were noted.

AGENDAS AND MINUTES

- N1 Minutes of Meeting - Lake Bernadette Community Development District -
December 2, 2019
Memorandum NI20-0390
Recommendation: Receive and File
- N2 Minutes of Meeting - Oak Creek Community Development District - January
13, 2020
Memorandum NI20-0391
Recommendation: Receive and File
- N3 Minutes of Meeting - Heritage Springs Community Development District -
November 18, 2019
Memorandum NI20-0407
Recommendation: Receive and File
- N4 Minutes of Meeting - Meadow Pointe II Community Development District -
November 20, 2019

Memorandum NI20-0408
Recommendation: Receive and File

ACTION REGISTER

MISCELLANEOUS

- N5 Notification - Frontier Communications FIOS TV - RE: Channel and Programming Changes Concerning STARZ Encore - Dated February 14, 2020
Memorandum NI20-0392
Recommendation: Receive and File
- N6 Acceptance of Termination of Contract with Kaman Industrial Technologies Corporation – As Needed Pumps Overhaul and Related Equipment Repair Services for Water and Wastewater Treatment Plants (UTOM18-0376) – Bid No. IFB-JV-18-026
Memorandum NI20-0395
Recommendation: Receive and File

ADJOURN

The meeting adjourned at 10:57 a.m.

Prepared by: Shannon Egbert, Operations Lead, Board Records Division

WALK-ON ITEMS

- W1 PUBLIC COMMENT - THERE WAS NONE
Memorandum W1

There was none.

- W2 OLD BUSINESS - THERE WAS NONE
Memorandum W2

There was none.