

PASCO CONSOLIDATED JUSTICE INFORMATION SYSTEM BOARD

ANNOTATED AGENDA

OCTOBER 20, 2023

PREPARED IN THE OFFICE OF
NIKKI ALVAREZ-SOWLES, Esq., CLERK & COMPTROLLER

THE MINUTES WERE PREPARED IN AGENDA ORDER
AS PUBLISHED AND NOT IN THE ORDER
IN WHICH THE ITEMS WERE HEARD

10:00 A.M.

WEST PASCO GOVERNMENT CENTER, BOARD ROOM
8731 CITIZENS DRIVE, NEW PORT RICHEY, FL 34654

Board Members:

Hon. Nikki Alvarez-Sowles, Esq.
Clerk & Comptroller, Pasco County
Rep. by Ms. Kimberly Thompson

Hon. Sara Mollo - **Absent**
Public Defender, Sixth Judicial Circuit

Department of Children and Families
Not represented

Bruce Bartlett
State Attorney, Sixth Judicial Circuit
Rep. by Mr. Adam Ross

Melissa Fuller, Chief of Probation - **Absent**
Department of Juvenile Justice,
Sixth Judicial Circuit

Captain Eric Seltzer
Pasco County Sheriff's Office
Rep. by Lieutenant Chris Joyal

Christopher Dudley, Circuit Administrator
Dept. of Corrections, Probation and Parole
Rep. by Ms. Piler Poligo

Chief Kim Bogart - **Absent**
New Port Richey Police Department

Jeffrey Steinsnyder, Esq.
Pasco County Attorney, BCC

Hon. Judge Shawn Crane
Chief Judge

Tracy Toner
Probation Manager
Misdemeanor Probation Division

Call to Order

Chairman Crane called the meeting to order at 10:01 a.m.

Invocation, Pledge, and Roll Call

Ms. Kayla Zine, Deputy Clerk, gave the Invocation and led the Pledge of Allegiance to the Flag.

Ms. Zine called the roll. All members were present with the exception of Ms. Mollo, Ms. Fuller, and Chief Bogart, who were absent. Mr. Adam Ross represented Mr. Bartlett, Lieutenant Chris Joyal represented Captain Seltzer, and Ms. Piler Poligo represented Mr. Dudley.

Public Comment

Citizens are given an opportunity to comment on items listed on the Agenda by attending in person. Attendees are given an opportunity to comment on listed agenda items, as well as non-agenda items during Public Comment.

Chairman Crane called for Public Comment.

There was none.

Approval of Minutes

- 1 October 21, 2022 CJIB Meeting Minutes
 File Number CJIB23-0048
 Comm. Dist.
 Recommendation Approve

The Board approved the October 21, 2022, CJIB Meeting Minutes.

Review and Approve Bylaws

- 2 Pasco Consolidated Justice Information Board Bylaws
 File Number CJIB23-0049
 Recommendation Approve

The Board approved to ratify the Bylaws.

The Board approved Chief Judge Crane or his representative to be Chairman of CJIS.

CJIB Quarterly Meeting Schedule

- 3 Proposed 2024 CJIB Meeting Schedule
 File Number CJIB-0050
 Recommendation Approve

The Board approved the proposed meeting dates for 2024.

Interfaces, Reports, and Upgrades

- 4 STAC Web Interface Efforts, Clericus Release Update, UCR
 Compliance Update, Overview of Layered Cybersecurity Efforts, Clerk
 & Comptroller - Tim Jamison, Director of Information Technology
 File Number CJIB23-0051
 Recommendation No Action Required

The item was for information only. No action was required.

Court Update

- 5 JAWS Update - Jim Weaver, Court Technology Manager
 File Number CJIB-0052
 Recommendation No Action Required

The item was for information only. No action was required.

E-Filing Update

There was none.

Pasco County Partner Agency Updates

- 6 Civil Initiatives with Efficiency Gains - Jerome Jordan
File Number CJIB23-0053
Recommendation No Action Required

The item was for information only. No action required.

- 7 Cloud Gavel - Len Mattison
File Number CJIB23-0054
Recommendation No Action Required

The item was for information only. No action was required.

- 8 State Attorney - Adam Ross, Operations Manager
File Number CJIB23-0055
Recommendation

No update was given.

- 9 Public Defender - Honorable Sara Mollo, Public Defender
File Number CJIB23-0056
Recommendation

No update was given.

- 10 Pasco County Sheriff - Captain Eric Seltzer
File Number CJIB23-0057
Recommendation

No update was given.

- 11 Court Administration - Jim Weaver, Court Technology
File Number CJIB23-0058
Recommendation

The item was for information only. No action was required.

- 12 Department of Corrections, Probation and Parole - Christopher Dudley,
Circuit Administrator
File Number CJIB23-0059
Recommendation

No update was given.

- 13 New Port Richey Police Department - Chris Mellecker, Administrative
Lieutenant
File Number CJIB23-0060
Recommendation

No update was given.

- 14 Department of Juvenile Justice - Melissa Fuller, Chief of Probation
File Number CJIB23-0061
Recommendation

No update was given.

- 15 Pasco County Board of County Commissioners - Jeffrey Steinsnyder,
Esq., Pasco County Attorney
File Number CJIB23-0062
Recommendation

No update was given.

Other Business

Discussion was held regarding the Pasco County Jail expansion project and Information Technology.

Adjourn

The Board approved to adjourn at 10:38 a.m.

Prepared by: Kayla Zine, Records Clerk I, Board Records Division