

**Committee Members** Honorable Ronald E. Oakley  
Honorable Seth Weightman  
Honorable Cynthia Armstrong  
Mr. Allen Altman, Citizen Representative for the County  
Commission  
Mr. Tim Linville, Citizen Representative for the School Board

**Clerk & Comptroller** Honorable Nikki Alvarez-Sowles, Esq.

**VAB Legal Counsel** Rinky S. Parwani, Esquire

PASCO COUNTY  
VALUE ADJUSTMENT BOARD  
Agenda  
Friday, August 22, 2025  
10:00 AM



Pasco County Historic Courthouse Boardroom (2nd Floor)  
37918 Meridian Ave. Dade City, FL 33525

**All electronic devices must be turned off while in the Board Room.**

Any person who decides to appeal any decision made by the Value Adjustment Board with respect to any matter considered at the forthcoming meeting, is hereby advised that he or

she will need a record of the proceedings, and for such purpose he or she may need to ensure that a verbatim record of the proceedings is made that will include the testimony and evidence upon which such appeal is to be based.

## **Call To Order**

## **Invocation**

## **Pledge of Allegiance**

## **Roll Call**

## **Public Comment**

Citizens are given an opportunity to comment on items listed on the Agenda by attending in person. Citizens may also comment on items listed on the Agenda in person inside the Board Room. Attendees are given an opportunity to comment on listed agenda items, as well as non-agenda items during Public Comment.

## **VAB Members and Board Clerk - Introduction and Review of Contact Information**

- |   |                                          |
|---|------------------------------------------|
| 1 | 2025 VAB Members & Contact Information   |
|   | <b>File Number</b> VAB25-0017            |
|   | <b>Recommendation</b> No Action Required |

## **VAB Attorney Contract – Rinky S. Parwani, Esquire**

- |   |                               |
|---|-------------------------------|
| 2 | VAB Attorney Contract         |
|   | <b>File Number</b> VAB25-0018 |
|   | <b>Recommendation</b> Approve |

## **Value Adjustment Board Minutes for Approval**

- |   |                                                             |
|---|-------------------------------------------------------------|
| 3 | Value Adjustment Board (VAB) Meeting Minutes - June 2, 2025 |
|   | <b>File Number</b> VAB25-0019                               |
|   | <b>Recommendation</b> Approve                               |

## **2025 Analysis of Special Magistrate Applicant Qualifications Chart**

- |   |                                             |
|---|---------------------------------------------|
| 4 | 2025 VAB Special Magistrate Applicant Chart |
|   | <b>File Number</b> VAB25-0020               |
|   | <b>Recommendation</b> No Action Required    |

## **Special Magistrate Contract**

- |   |                                                 |
|---|-------------------------------------------------|
| 5 | Contract for Special Magistrate Services - 2025 |
|   | <b>File Number</b> VAB25-0021                   |
|   | <b>Recommendation</b> Approve                   |

### **Appointment of Special Magistrates**

- 6 Appointment of Attorney Special Magistrates - 2025  
**File Number** VAB25-0022  
**Recommendation** Approve
- 7 Appointment of Appraiser Special Magistrates - 2025  
**File Number** VAB25-0023  
**Recommendation** Approve
- 8 Appointment of Tangible Appraiser Special Magistrates - 2025  
**File Number** VAB25-0024  
**Recommendation** Approve

### **Appointment of Designee to Review Late Filed Petitions and Rescheduling Requests**

- 9 Appointment of Designee to Review Late Filed Petitions and Rescheduling Requests - 2025  
**File Number** VAB25-0025  
**Recommendation** Approve

### **Legislative Update**

- 10 House Bill 7031 - Impacts to the Value Adjustment Board  
**File Number** VAB25-0026  
**Recommendation** Presentation Only

### **Filing Fee**

- 11 Adoption of the VAB 2025 Filing Fee Resolution  
**File Number** VAB25-0027  
**Recommendation** Approve

### **Uniform Rules of Procedure & Associated Forms Adopted by the Florida Department of Revenue**

- 12 2025 Uniform Policies and Procedures  
**File Number** VAB25-0028  
**Recommendation** No Action Required

### **Local Administrative Procedures & Forms**

- 13 Adoption of Local Administrative Procedures & Forms  
**File Number** VAB25-0029  
**Recommendation** Approve

### **Tentative VAB Hearing Schedule**

- 14 2025 VAB Tentative Schedule  
**File Number** VAB25-0030

**Recommendation** Approve

**Discussion Items - Rink Parwani, VAB Legal Counsel**

- 15 Discuss General Information on Florida's Property Tax System, Respective Roles Within the System, Taxpayers Opportunities to Participate in the System, and Property Taxpayers Rights

**File Number** VAB25-0031

**Recommendation** No Action Required

**Initial Certification of the Value Adjustment Board**

- 16 2025 Initial Certification of the Value Adjustment Board

**File Number** VAB25-0032

**Recommendation** Approve

**Links to Resources on the Internet**

- 17 Includes Chapter 12D-9, Chapter 12D-10, Chapter 12D-16, DOR Forms, VAB Bulletins, DOR VAB Process Calendar, Government-In-The Sunshine Manual, Recent Attorney General Opinions, F.A.C. Rule Chapter 12D-51.001, 51.002, 51.003, and Chapters 192 through 195, Florida Statutes

**File Number** VAB25-0033

**Recommendation** No Action Required

**Noted on File in Board Records**

- 18 2024 Recap of VAB Expenses

**File Number** VAB25-0034

**Recommendation** No Action Required

- 19 2024 VAB Information Sheet

**File Number** VAB25-0035

**Recommendation** No Action Required

**Adjourn**